



Indonesian SDA Church  
(ISDAC)

# RENCANA KERJA DAN BUDGET DARI SETIAP DEPARTMENT UNTUK TAHUN 2022

Seventh-day Adventist  
Church

Christ Meets  
Street Fellowship Here  
Sundays @ 10 am  
Every Double-S Point

Prepared By: Edward Winokan  
Church Secretary

## Elders: Anggia Sibuea, Jill Wullur, Frangky Lumowa and Stevi Kolibu

Program	Keterangan	Waktu	Budget/Biaya
1.	Elders akan bekerja sama dengan Pendeta Jemaat untuk mengayomi jemaat dan meningkatkan kerohanian jemaat dalam menyambut kedatangan Tuhan Yesus yang kedua kali.		
2.	<b>Pembagian Tugas:</b> Elders akan terlibat dengan semua program kerja dan acara Department yang dibawahinya: <b>Anggia Sibuea:</b> Treasurer, Church Secretary, Deacon, Deaconess, Stewardship. <b>Jill Wullur:</b> Personal Ministry, Sabbath School, Women's Ministry, Adventist Men, and Family Ministry. <b>Frangky Lumowa:</b> Communication, Social, Health and Temperance, Education, Spirit Of Prophecy, Translator. <b>Stevi Kolibu:</b> Youth Department, Children Ministry, Multimedia and Music.		
3.	Church Retreat will be organized by Elders and Youth Department.		
4.	Perlawatan satu keluarga per Minggu bersama Pendeta Jemaat.		
5.	Business Meeting 3 kali setahun		
6.	Follow up dengan Pendeta Gordon untuk status Pendeta Pungus dengan Conference.		
7.	Follow up dengan Pastor Jani Pungus tentang acara-acara pelatihan dari Conference	Bulan Maret	
8.	End of year appreciation for Pastor and special members who did exceptional work during the year.	Bulan Juni dan Juli	
9.	Elder in charge untuk Program Acara Kebaktian gereja setiap minggu: <b>Anggia Sibuea:</b> Bulan January, February dan March. <b>Jill Wullur:</b> Bulan April, May dan June. <b>Frangky Lumowa:</b> Bulan July, August and September. <b>Stevi Kolibu:</b> October, November and December.		

**Elders:** Anggia Sibuea, Jill Wullur, Frangky Lumowa and Stevi Kolibu

<b>Program</b>	<b>Keterangan</b>	<b>Waktu</b>	<b>Budget/Biaya</b>
10. Elders in charge during church service. 2 Elders every Sabbath – one for Announcements and one to control the church program.			
11. Schedule Church Board Meeting every 3 months and as needed			
<b>Total Budget</b>			\$ 0

**Treasurer:** Yooke Longkutoy(Leader), Derby Kolibu(Assistant)

Program	Keterangan	Waktu	Budget/Biaya
1. Untuk Loose offering – Penghitungan offering harus ditandatangani oleh dua orang			
2. Laporan Keuangan setiap quartal dan tergantung permintaan.			
3. Semua penerimaan uang akan diberikan tanda terima.			
Total Budget			\$ 0

**Keputusan No: 002/ISDAC/December 18<sup>th</sup>,2021**

**Menyetujui ada assistant Treasurer.**

**Keputusan No: 003/ISDAC/December 18<sup>th</sup>,2021**

**Menyetujui dan memutuskan Derby Kolibu jadi assistant Treasurer**

## Church Secretary: Edward Winokan

Program	Keterangan	Waktu	Budget/Biaya
1. Quality Meeting	Sekretaris Jemaat akan berusaha kita boleh memiliki quality meeting. Untuk mencapai hal ini: 1. Sekretaris Jemaat akan berusaha mempersiapkan hal-hal yang diperlukan sebelum meeting dimulai. 2. Sebelum meeting berusaha Pastor, Elders dan sekretaris Jemaat ada short meeting sehubungan dengan agenda meeting.		
2. Church Directory	Sekretaris Jemaat akan mengupdate and maintain church members directory		
3. Church Bulletin	Sekretaris Jemaat akan berkerja sama dengan para Pastor dan Elders untuk mempersiapkan bulletin gereja pada setiap Sabbath. Dan kemudian akan di print dan di share di church media.		
4. Church Quaterly Schedule	Sekretaris Jemaat akan bekerja sama dengan Pastor, Elders and Head Departments untuk mempersiapkan quarterly schedule yang kemudian akan di print dan dibagikan kepada setiap keluarga.		
5. Church Website	Will maintain our church website – Domain: <a href="http://www.isdacusa.org">www.isdacusa.org</a>		
6. Church Clerical Duties/Secretarial duties	Melakukan Church Clerical Duties termasuk menangani new membership, transfers, etc. Dan sekretaris jemaat akan mengsupport Elders and all Departments dengan clerical issues atau Informasi-informasi keanggotaan pada saat dibutuhkan.		<b>For printing outside:</b> Bulletin every Sabbath \$45.00 = \$2,160.00 Schedule every Quartal \$60.00 = \$240.00
7. Special Prayer	Special Prayer once a month for birthday and Anniversary	Every 4 <sup>th</sup> Sabbath of the month.	
<b>Total Budget</b>			<b>\$ 2,400.00</b>

**Deacons: Derby Kolibu(Head Deacon)**

**Deacons:** Arthur Kaunang, Jefry Weol, Brandon Singon, Adrie Singon, Eldridge Woy, Matthew Winokan, Sky Pungus, Aaron Lumowa, Jonathan Mata, Aaron Sibuea, Iketut Andana Arya, Rully Maringka dan Anthony Rey



<b>Program</b>	<b>Keterangan</b>	<b>Waktu</b>	<b>Budget/Biaya</b>
1. Assign two Deacons to be charge every Sabbath in keeping and maintaining the smooth operation of the church service/worships without any disruptions.			
2. Will work together with deaconess in welcoming members and visitors as they enter the church.			
3. Will take responsibility for the care and keep up of the church property.			
5. Assisting with the Communion Service including any preparation related to Communion and visiting/serving the members who can not attend church.			
6. Will join with Pastor and Elders in regular visitation.			
<b>Total Budget</b>			<b>\$ 0</b>



**Personal Ministry: Deldijanto Kindangen(Leader), Frederik Walean(Assistant)**

Program	Keterangan	Waktu	Budget/Biaya
1. Menghimbau semua anggota baptis, untuk doakan 1 nama dalam satu tahun dan bisa rirangkul untuk Bible Study dengan harapan untuk bisa menjadi calon baptisan. Nama-nama ini akan dikumpul bulan February untuk didoakan, dan tetap doakan sepanjang tahun			
2. Mengadakan 2 KKR selama tahun 2022.			
3. Mengadakan satu KKR di Indonesia – dipimpin langsung oleh anggota-anggota ISDAC.			
4. Target Baptisan untuk tahun 2022 adalah 10-15 jiwa.			



# Church Stewardship: Henry Waworoendeng

Program	Keterangan	Waktu	Budget/Biaya
1. Weekly Stewardship Promotion 5-7 minutes prior to offering.			
2. Regular motivational articles send via WA and ISDAC FB.			
3. One or two speakers give Vesper and Sabbath Sermons on the benefit of prosper "Business" partners with God.			\$ 2,000.00
4. Young Generation ISDAC speakers compete to get gifts of will also solicit more gifts from members to motivate every youth to participate in returning and supporting God's work in ISDAC and hopefully the gift can come to around \$ 1,000.00. Mechanism to discussed with the team of Elder Anggia Sibuea scheduled for the first quarter.			
5. Other program that may be suggested by the members.			
<b>Total Budget to run the above 2022 plan</b>			<b>\$ 2,500.00</b>

Program	Keterangan	Waktu	Budget/Biaya
1. Membagi kelompok diskusi Sekolah Sabat dalam tiga kelompok. 1. Kelompok Sebelah kanan 2. Kelompok sebelah kiri dan 3. Kelompok berbahasa English (Dipimpin oleh Pdt. Ryan Tumbarante & Pdt. Jani Pungus)			
2. Waktu diskusi Sekolah Sabat, 45 Menit – 20 menit Pendahuluan, 20 menit diskusi dan 5 menit kesimpulan.			
3. Mengorder buku Sekolah Sabat sesuai jumlah anggota jemaat dan guru-guru Sekolah Sabat.			
4. Mengambil data bagi yang hadir on time saat kebaktian sekolah Sabat, beri beri recognition tiap akhir kwartal.			
5. Guru-guru Sekolah Sabat. 1. Pst. Jani Pungus 2. Ellon Takalamingan 3. Deldijanto Kindangen 4. Rudy Goni 5. Yooke Longkutoy 6. Adrie Singon 7. Nico Tani 8. Derby Kolibu 9. Youtje Rey 10. Frangky Lumowa			

**Keputusan No: 004/ISDAC/December 18<sup>th</sup>,2021**

**Menyetujui dan memutuskan untuk tetap order buku2 sekolah sabat.**



## Youth Ministry: Aaron Sibuea(Leader)

<b>Program</b>	<b>Keterangan</b>	<b>Waktu</b>	<b>Budget/Biaya</b>
1. <b>AY winter</b> on every other Sabbath. The goal is 3 times a month.		3x/month	\$ 20.00 for gift.
2. <b>AY Summer</b> plan hiking no budget, close Sabbath than come back to church			
3. <b>Paint Mines(Calhan)</b> – 45 minutes, easy walk, great views.			
4. <b>Red Rock hike(Morrison)</b> – 1.5-3 hor hike, great views, historic lesson, bible study location.			
5. <b>Manitou Incline</b> – 3 hours round trip hike, great view, exercise.			
6. <b>Mohawk Lake (Breckenridge)</b> – 8.4 miles hike, great views, pictures que.			
7. <b>Garden of the Gods (Colorado Springs)</b> – 4.0 miles 2 hours hike, historic lesson, bible study location.			
8. <b>Lake Chihuahua (Dillon)</b> – 1.5 hours drive, 7.8 miles hike.			
9. Lost Gulch Lookout (Boulder) – short hike, great views, bible study location.			
10. Royal Arch trail (Boulder) – 3.1 mile hike, great view, bible study location.			
11. Apex and Pick n’ Sledge Taril (Golden) – 3.9 miles hike, exercise.			
12. Chasm lake (RMNP) – 8 Hours hike round trip(morning Leave), pack water and food, jacket, swimming available, paint mines (Calhan).			

## Youth Ministry: Aaron Sibuea(Leader)

<b>Program</b>	<b>Keterangan</b>	<b>Waktu</b>	<b>Budget/Biaya</b>
13. Youth Camping – 11 mile Reservoir (June 10 <sup>th</sup> -12 <sup>th</sup> ) For Camping site - \$36.00/night (Electric)			
14. Echo Mountain Snow Tubing (Idoho Springs) January 2 <sup>nd</sup> 2022) \$360.00 for 20 people (Half Price) Adult - \$35.00/Person, 36' high restriction.			
15. Strawberry Park Hot Spring – February 20 <sup>th</sup> 2022, \$ 20.00/Person (20 people)			
\$ 200.00 for fund (4 months) = Total \$ 1,200.00			
16. Youth Retreat – Snow Mountain 6 rooms \$2,200.00 (Without Food) 27 <sup>th</sup> – 29 <sup>th</sup> of May. Topic is about fasting and Praying (Pastor Ryan Tumbarante will be in charge who will be speaking)			
<b>All Total Budget</b>			<b>\$ 3,400.00</b>

**Children's Ministry: Kendy Pungus(Leader), (Assistants: Irene Walean,Peggy Kaunang, Livia Tilon**

**Melisa Pratasik and Janealine Mata.)**



Program	Keterangan	Waktu	Budget/Biaya
<p>1. <b>Sabbath School</b>                      Sabbath School Department is providing the details for the budget of the Sabbath School books.                      There will be 3 groups for Sabbath School.                      Beginner/Primary - Vivi Tilon and Jeaneline Mata.                      Junior – Irene Walean                      Cornerstone - TBD</p>		Every Sabbath	
<p>2. <b>Children's Story</b>                      Story Teller every Sabbath by the youth/young adults.                      Peggy Kaunang will be responsible to send out reminder.</p>		Every sabbath	
<p>3. <b>Vacation Bible School</b>                      Specific date TBD.</p>		End of May or Early June 2022	
<p>4. <b>FALL OUTING</b>                      Specific date TBD</p>		Fall Break 2022	
<p>5. <b>Mission Trip To Indonesia.</b> Specific date TBD.                      We will be doing this program along with Klabat University School of Business. Room and Board will be provided by the school, however, each participant will be responsible for their own expenses for the trip.</p>		July of August 2022	
<b>Total Budget</b>			<b>\$ 0</b>

**Music Ministry: Frieda Weol(Leader), Celine Lumowa(Assistant), Jonathan Mata(Assistant)**

<b>Program</b>	<b>Keterangan</b>	<b>Waktu</b>	<b>Budget/Biaya</b>
1. Scheduling Song		Every Church Program	
2. Praise Team (Children, youth, etc)		Every Sabbath Worship	
3. Sermon in Music		Tentative	
4. Recording Song (For Family and Group) For all church program.			
<b>5. Music Seminar (Quest Speaker)</b>		<b>Tentative</b>	<b>\$ 500.00</b>
<b>Total Budget</b>			<b>\$ 500.00</b>

**Multimedia: Neil Pratasik(Leader), Assistants: To Be pointed by leader**

<b>Program</b>	<b>Keterangan</b>	<b>Waktu</b>	<b>Budget/Biaya</b>
1. Plan to have 3 different group to handle Sabbath Worship.			
2. Shure Wireless microphone system \$ 290.00 before tax.			
3. Presentation clicker Air Mouse \$ 23.99 before tax.			
<b>Total Budget</b>			<b>\$ 315.00 before Tax</b>

**Communications: Yunita Keeton**

<b>Program</b>	<b>Keterangan</b>	<b>Waktu</b>	<b>Budget/Biaya</b>
Always Follow up schedule			
<b>Total Budget</b>			<b>\$ 0</b>



**Women's Ministry: Fenny Kolibu(Leader), Assistants: Jeanne Singon, Jane Winokan**

<b>Program</b>	<b>Keterangan</b>	<b>Waktu</b>	<b>Budget/Biaya</b>
1. Membawa makanan bagi yang sakit COVID.			
2. Kerja sama dengan PM Department, membantu membawa makanan bagi nama-nama yang didoakan.			
3. Feeding the homeless kalua situasi sudah memungkinkan.			

**Social: Jaqueline Kindangen(Leader), (Assistants: Nelke Waworoendeng and Senny Lumowa)**

<b>Program</b>	<b>Keterangan</b>	<b>Waktu</b>	<b>Budget/Biaya</b>
1. HUT Gereja			
2. Family Enrichment			
3. Thanksgiving			
4. New Year			
Monthly Expenses $\$350.00 \times 12 = \$4,200.00$			
<b>Total Budget</b>			<b>\$ 4,200.00</b>

**Men's Ministry: Adrie Singon(Leader), Jefry Weol(Assistant)**

<b>Program</b>	<b>Keterangan</b>	<b>Waktu</b>	<b>Budget/Biaya</b>
1. Koordinir ISDAC men dalam membantu anggota jemaat yang berpindah rumah			
2. Kerja sama dengan PM Department, kalua ada nama-nama yang kita perlu bantuan untuk pindah rumah.			
3. Koordinir ISDAC men untuk kerja bakti di gereja/gym.			
<b>Total Budget</b>			<b>\$ 0</b>

**Spirit Of Prophecy: Joe Munaiseche(Leader), Nico tani(Assistant)**

Program	Keterangan	Waktu	Budget/Biaya
1. <b><u>Fokus untuk jangkauan keluar.</u></b> Distribusi Spirit Of Prophecy books from house to house. Dana – Akan adakan special offering untuk SOP Department.			
2. <b><u>Fokus untuk ke dalam.</u></b> Study Testimonies of Jesus atau Spirit Of Prophecy via Zoom aplikasi.			

**Education: Ellon Takalamingan**

<b>Program</b>	<b>Keterangan</b>	<b>Waktu</b>	<b>Budget/Biaya</b>
1. Promosi Pendidikan Seventh Day Adventist monthly.			
2. Appresiasi bagi anak-anak ISDAC yang tamat sekolah.			
2. Khotbah dari Conference (education Department)			

## Health And Temperance: Nova Bettinger(Leader), Mei King(Assistant)

<b>Program</b>	<b>Keterangan</b>	<b>Waktu</b>	<b>Budget/Biaya</b>
1. Health Expo. Budget TBD			
2. Vegetarian Sabbath			
3. Program Pemeriksaan Kesehatan bagi anggota gereja			
4. Semianr Kesehatan by dr Ruben Supit.			
Budget TBD			

## Family Ministry: Arthur Kaunang

Program	Keterangan	Waktu	Budget/Biaya
1. Adakan acara Rumah Tangga sebelum Sekolah Sabat 5-menit			
2. Adakan khotbah bertopik Rumah Tangga, dua kali selama tahun 2022.			